

## Your Safety And Security At Staging Solutions

Our environment sometimes requires employees to work late. YOU SHOULD BEGIN TO THINK ABOUT YOUR SAFETY LONG BEFORE YOU LEAVE YOUR WORKSPACE!

In the event of an immediate emergency, CALL 911!

For other local security matters, please use the following information or contact General Manager or Management. Central Security Systems are also monitoring the premises 24 hours a day, 7 days per week.

During hours of darkness or if you have other safety concerns, employees can contact another employee or peer while walking to the parking lot.

In the event of an emergency interns and employees should call one of the above and be prepared to provide your name, your location and the nature of your emergency.

### **Additional Safety And Security Tips:**

#### **Reasons you may be an easy target:**

- 1) Lack of Awareness - You MUST know where you are and what is going on around you.
- 2) Body Language - Keep your head up, swing your arms, stand straight up. Exude confidence. It DOES make a difference.
- 3) Wrong Place, Wrong Time - DON'T walk alone in an alley, or drive in an unfamiliar or bad neighborhood at night.
- 4) Sitting in a parked car- Do not get into your car after shopping, eating, working, etc., and just sit (talking on your cell phone, checking email or text messages, making a list, etc.) DON'T DO THIS! This is the perfect opportunity for someone to get in the passenger side or put a weapon to your head and tell you where to go. AS SOON AS YOU GET INTO YOUR CAR, LOCK THE DOORS AND LEAVE.
- 5) Sympathy- Don't be too sympathetic. You could become a victim. Criminals are aware of our desire to help. They may walk with a cane, or a limp, or ask for help or simple directions. The most recent home invasion scam is to knock on your door and ask to use a telephone due to an emergency. Once you leave yourself open, they force their way into your home. Their goal is to get close enough to you, your home or your vehicle and to get you to drop your guard.

**Have A Plan. Be Prepared. Be Prepared To Act!**